



Position Description

Position Title:	Physiotherapist Grade 2
Award/classification:	Victorian Stand Alone Community Health Centres, Health Professionals Multi-Employer Enterprise Agreement 2012-2016.
Directorate:	Allied Health and Community Services
Reports to:	Team Leader/Coordinator/Manager Allied Health/Community Services
Direct reports:	Services
Effective date:	November 2018

Overall Position Purpose

The Physiotherapist will hold responsibility for the provision of a high standard of clinical services to eligible clients in our community. Key deliverables for this role is to provide individualised, re-enabling/restorative, evidence-based physiotherapy assessment, clinical interventions, education empowerment and self-management.

This position contributes to the success of DPV Health by operating as a physiotherapist within the Allied Health and Community Services team.

This position provides client-centred care, a high standard of clinical services and expertise with one on one and/or group interventions for elderly, disabled, ATSI, refugee/asylum seekers and other eligible clients in the Northern Metropolitan area of Melbourne.

Duties and Responsibilities

Service Delivery – Client Experience

- Protect the confidentiality of all clients, participants and staff at all times.
- Undertake accurate, timely assessments and interventions to internal and external clients consistent with team scope and individual scope of practice as determined by regular clinical supervision.
- Develop care plans in collaboration with clients/participants and other stakeholders to work towards client-centred goals.
- Identify need for additional support services with the client/participant in care plans. Make appropriate internal and external referrals for group or individual interventions to support a coordinated approach to better health outcomes for the client/participant.
- Provide follow up reviews, interventions and self-management strategies to empower the client/participant to achieve agreed goals in line with chronic disease best practice principles.
- Provide feedback to clients/participants, referrers and other stakeholders outlining assessment findings, agreed goals and recommendations Feedback should be provided within 14 days of initial contact, or if changes in health status warrants further correspondence.
- Where appropriate, provide reports to NDIS Support Coordinators at required intervals to demonstrate effectiveness of the service in reaching the participants' goals.
- Ensure that client files supports the standard for documentation best practice, the funding body business rules and upholds the values of the organisation.

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- Develop, run and evaluate group based programs that support clients to improve control of their own health and encourages integration into the community, e.g. water-based, gym-based, condition-based groups with emphasis on social inclusion and community access.
- Supervise and support Grade 1 physiotherapists and Allied Health Assistants as required.
- Supervise and support Physiotherapy and Allied Health Assistant students as required.
- Support and contribute to service delivery growth and development opportunities in the Northern Growth Corridor.
- Identify and support quality improvement processes identified as relevant to the service delivery area
- Identify and support quality improvement processes from a client, quality and organisational view
- Practice effective Infection Control Procedures
- Participate in ongoing Professional Development
- Participate in research activities in partnership with other agencies.

Reporting, Systems and Analytics

- Provide high quality concise and timely reports for Team Leader/coordinator: non-billable hours,
- Actively use and promote the use of DPV Health systems such as VHIMS, MyBookings, ESS, e3, Gemba, Trim and others
- Continually review service/support provided to analyse success and areas of improvement

Financials, Budgets, Targets, Funding

- Maintain regular, timely and accurate statistical input into relevant client databases.
- Actively support the Vision, Purpose and Values contained in the DPV Health Corporate plan.
- Understand the business rules for HACC, CHSP, CH, ICD, MBS and NDIS and achieve targets in all areas.
- Demonstrate full clinical diaries and take active steps to prevent FTAs and cancellations.
- Understand the impact of FTAs on reaching targets and on fee for service business streams.
- Ensure that all financial transactions are undertaken in line with approved DPV Health policy and delegations

Culture, Engagement, Diversity – People Experience (standard section – not to be changed)

- Demonstrates behaviours aligned with DPV Health Values and Code of Conduct
- Participate in regular supervision, annual work plans and annual performance reviews
- Actively participate in all required training, inductions and development
- Actively participate in and attend organisationally required meetings in a positive constructive manner. Offering balanced views and seeking solutions
- Actively supports and demonstrates inclusive behaviour with a zero tolerance for any bullying, harassment and inappropriate conduct

Health and Safety (standard section – not to be changed)

- Take reasonable care to ensure no risk of harm to self and others in the workplace. This includes immediately reporting any incidents, near miss, hazards and injuries.
- Comply with relevant Occupational Health and Safety laws, standards, safe work practices, policies and procedures and attend all safety initiatives, improvements & training.
- Demonstrate safe work behaviours and conducting work in accordance with our safety management system.

Risk Management and Compliance – Quality and Accreditation (standard section- not to be changed)

- Ensure documentation supports both quality and department standards

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- Actively identify, monitor and manage areas of key risk and lead appropriate escalation and response
- Actively monitor and improve the quality and safety of their care and services
- Identify risks as they emerge and proactively address new and known risks.
- Commitment to partnering with clients to facilitate effective engagement and participation

DVP Health Requirements

- Current Victorian drivers licence
- Valid Working with Children's Check (valid for 5 years from the date of issue)
- Satisfactory Disability Support Register Check.
- Satisfactory Police Check (valid for 3 years from the date of issue)
- Occasional after hours and weekend work may be required
- Travel between sites is required
- Specific tasks and functions of this role will be detailed through objectives and key performance areas
- MBS Provider registration. (Once appointed)

Authority

The occupant of this position has authority as per the delegation manual.

Qualifications Required or Desirable:

- Bachelor Degree of Physiotherapy
- Eligibility to obtain and maintain professional registration with the Australian Health Practitioners Registration Agency (AHPRA) and evidence of current registration, to be demonstrated annually.
- SWEP credentialing (Minimum green)

Key Selection Criteria

Mandatory

General Attributes

- Commitment to maintaining a high standard of quality of work and ethics.
- Motivation to do what is right legally and morally.
- Appreciation of a culture of risk management and mitigation.

Service Delivery

- Current Registration as a Physiotherapist with AHPRA.
- Well-developed clinical skills and demonstrated ability to support a coordinated approach by working with a range of stakeholders to improve health outcomes as agreed with client.
- Understanding client needs and providing excellent service
- Experience working as a Physiotherapist in a Community Setting including work with CALD, Aged, clients with or at risk of chronic diseases and clients with a disability.
- Sound theoretical knowledge base and commitment to continuing professional development.
- Experience conducting developing/evaluating therapeutic and/or health education groups. **Continued-**

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- Experience in planning, implementing and evaluating innovative evidence- based clinical services.
- Experience with student and AHA supervision.
- Eligibility for registration of a Medicare provider number, and willingness to deliver Medicare funded Services.

Desirable

- Proficiency in a relevant community language
- Experience or understanding of the MBS allied health initiatives

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