



Position Description

Position Title:	Dentist
Award/classification:	Community Health General Dentist Multi - Employer Enterprise Agreement 2015-2017
Location:	Any site occupied by DPV Health
Branch / Team:	Dental Program
Reports to:	General manager Dental services
Direct Reports:	Dental Practice Manager
Effective date:	May 2018

Position Purpose

To provide an integrated quality dental care within the scope of the Dental Board of Australia's Code of Practice for Dentist.

To provide direct patient care in accordance with DPV Health's clinical standards and policies to ensure the provision to high quality and efficient dental services.

Duties and Responsibilities

INDIVIDUAL CLIENT SERVICES

This position is responsible to:

- Work within a client centred framework to provide clinical dental care and support to clients
- Operate within a multidisciplinary team to deliver quality, innovative client directed outcomes, supporting carers and stakeholders, as required
- Develop, implement and evaluate a suite of 1:1, outreach, group sessions and/or home based Dental programs to address the agreed client outcomes
- Achieve performance, financial and individual Key Performance Indicators as outlined in Performance Appraisal process

GROUP EDUCATION, FACILITATION & TREATMENT GROUPS

In partnership with team members:

- Support best practice standards in the planning, evaluating and implementing of appropriate treatment groups
- Participate in the identification of at risk/priority groups within DPV Health and the local community.
- Participate in the identification and dissemination of resources in a range mediums relevant to the care of the individual client/carer.
- Support the planning and reporting processes as required by the Funding provider. For example Dental Health Services Victoria

REPORTING AND SERVICE DEVELOPMENT

- Develop, implement and evaluate the effectiveness of the Dental Service in partnership with other team members

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- Support business development opportunities in the Dental service
- Regularly participate in designated meetings
- Maintain timely and accurate statistical input into relevant client management databases
- Provide reports to the Team Leader/Manager as requested
- Direct, supervise and assist in the training of students, volunteers and other stakeholders as required.
- Support quality improvement processes identified as relevant to the delivery of Dental services within the agency

Additional Information

- Travel between sites may be required including outreach work within the DPV Health catchment.
- Occasional after hours and weekend work may be required.
- This position description is indicative of the role and may include other duties as directed
- The position is subject to available funding and DPV Health financial status
- Specific tasks and functions of this role will be detailed through objectives and key performance indicators

Professional Skills and Qualifications

- Maintain registration as a Dentist and fulfil the requirements of the Dental Board including maintaining their code of ethics
- Demonstrated commitment to ongoing professional development
- Maintain regular contact with the other clinical staff at DPV Health and work together to share expertise and improve client outcomes
- Demonstrate a commitment to reflective practice and continuous quality improvement

AUTHORITY

The occupant of this position has authority as per Delegation Manual

Key Selection Criteria

Essential Qualifications, Experience and Registrations:

- Current Registration as a Dentist with Australian Health Practitioner Regulation Authority
- Well developed clinical skills and demonstrated ability to support a coordinated approach by working with a range of stakeholders to improve health outcomes as agreed with client,
- Experience working as a Dentist in a community setting including work with CALD, Aged and clients with a disability
- Experience conducting therapeutic and/or health education groups

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- Experience in planning, implementing and evaluating innovative, evidence based, clinical services
- Demonstrated ability to participate in a performance driven environment
- Knowledge of Client Directed Care principles and frameworks
- Current Victorian drivers licence
- Valid Working with Children's Check(valid for 5 years from date of issue)
- Satisfactory Police Check
- Disability Worker Exclusion Scheme clearance

Desirable Qualities and Experience

- Ability to write clear, concise and informative reports
- Experience or understanding of the relevant funding initiatives
- A relevant community language
- Experience facilitating and supporting students
- Knowledge of community support services

Key Capabilities

- Ability to work independently and respond to a changing work environment
- Excellent communication skills including an ability to work within a inter-professional framework and collegiate manner
- Integrity and upholding confidentiality
- Demonstrate DPV Health values of Excellence, Integrity, Compassion, Respect and Professionalism
- Understanding problems, issues and concerns to generate solutions through negotiating and influencing
- Capacity to make decisions, find solutions and escalate when required
- Seek opportunities to improve processes adapting to a flexible and changing environment
- Managing time, resources, tasks and competing priorities
- Communicating to a diverse range of audiences in an informative, engaging and persuasive manner
- Utilise interpersonal and relationship building skills and tools to craft constructive rapport with DPV Health workers and clients from a variety of cultures, religions and socio economic circumstances
- Understanding client needs and providing excellent service
- Competent computer skills

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PERFORMANCE INDICATORS

<i>Essential Requirements - the standards required for effective performance</i>	<i>Measurement of Performance - the measures for evaluating performance</i>
<ol style="list-style-type: none"> 1. Undertake duties and responsibilities as outlined in the position description 2. Satisfactory completion of roles and tasks allocated in the annual team work plan 3. Achievement of service delivery, financial and performance targets as outlined in Annual Work Plan 4. Delivery of high quality care 	<ol style="list-style-type: none"> 1. Annual appraisal indicates duties and responsibilities carried out 2. To be identified as per performance appraisal 3. Targets achieved 4. Annual client feedback, achievement of QICSA or other quality requirements of position.

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