



# Position Description

<b>Position Title:</b>	Physiotherapist Grade 1
<b>Award/classification:</b>	Victorian Stand Alone Community Health Centres, Health Professionals Multi-Employer Enterprise Agreement 2012-2016.
<b>Directorate:</b>	<b>Allied Health and Community Services</b>
<b>Reports to:</b>	Team Leader/Coordinator/Manager Allied Health/Community Services
<b>Direct reports:</b>	Services
<b>Effective date:</b>	November 2018

## Overall Position Purpose

The Physiotherapist will hold responsibility for the provision of a high standard of clinical services to eligible clients in our community. Key deliverables for this role is to provide individualised, re-enabling/restorative, evidence-based physiotherapy assessment, clinical interventions, education empowerment and self-management.

This position contributes to the success of DPV Health by operating as a physiotherapist within the Allied Health and Community Services team.

This position provides client-centred care, a high standard of clinical services and expertise with one on one and/or group interventions for elderly, disabled, ATSI, refugee/asylum seekers and other eligible clients in the Northern Metropolitan area of Melbourne.

## Duties and Responsibilities

### Service Delivery – Client Experience

#### Under the guidance and support of a Grade 2 Therapist and/or Team Leader:

- Protect the confidentiality of all clients, participants and staff at all times.
- Undertake accurate, timely assessments and interventions to internal and external clients consistent with team scope and individual scope of practice as determined by regular clinical supervision.
- Develop care plans in collaboration with clients/participants and other stakeholders to work towards client-centred goals.
- Identify need for additional support services with the client/participant in care plans. Make appropriate internal and external referrals for group or individual interventions to support a coordinated approach to better health outcomes for the client/participant.
- Provide follow up reviews, interventions and self-management strategies to empower the client/participant to achieve agreed goals in line with chronic disease best practice principles.
- Provide feedback to clients/participants, referrers and other stakeholders outlining assessment findings, agreed goals and recommendations Feedback should be provided within 14 days of initial contact, or if changes in health status warrants further correspondence.
- Where appropriate, provide reports to NDIS Support Coordinators at required intervals to demonstrate effectiveness of the service in reaching the participants' goals.

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- Ensure that client files supports the standard for documentation best practice, the funding body business rules and upholds the values of the organisation.
- Run and evaluate group based programs that support clients to improve control of their own health and encourages integration into the community, e.g. water-based, gym-based, condition-based groups with emphasis on social inclusion and community access.
- Support and contribute to service delivery growth and development opportunities in the Northern Growth Corridor.
- Identify and support quality improvement processes identified as relevant to the service delivery area
- Practice effective Infection Control Procedures
- Participate in ongoing Professional Development
- Participate in research activities in partnership with other agencies.

### **Reporting, Systems and Analytics**

- Provide timely reports for line manager: non-billable hours.
- Actively use and promote the use of DPV Health systems such as VHIMS, MyBookings, ESS, e3, Gemba, Trim and others
- Continually review service/support provided to analyse success and areas of improvement

### **Financials, Budgets, Targets, Funding**

- Maintain regular, timely and accurate statistical input into relevant client databases.
- Actively support the Vision, Purpose and Values contained in the DPV Health Corporate plan.
- Understand the business rules for HACC, CHSP, CH, ICD, MBS and NDIS and achieve targets in all areas.
- Demonstrate full clinical diaries and take active steps to prevent FTAs and cancellations.
- Understand the impact of FTAs on reaching targets and on fee for service business streams.
- Ensure that all financial transactions are undertaken in line with approved DPV Health policy and delegations

### **Culture, Engagement, Diversity – People Experience**

- Demonstrates behaviours aligned with DPV Health Values and Code of Conduct
- Participate in regular supervision, annual work plans and annual performance reviews
- Actively participate in all required training, inductions and development
- Actively participate in and attend organisationally required meetings in a positive constructive manner. Offering balanced views and seeking solutions
- Actively support and demonstrate inclusive behaviour with a zero tolerance for any bullying, harassment and inappropriate conduct

### **Health and Safety**

- Take reasonable care to ensure no risk of harm to self and others in the workplace. This includes immediately reporting any incidents, near miss, hazards and injuries.
- Comply with relevant Occupational Health and Safety laws, standards, safe work practices, policies and procedures and attend all safety initiatives, improvements & training.
- Demonstrate safe work behaviours and conducting work in accordance with our safety management system.

### **Risk Management and Compliance – Quality and Accreditation**

- Ensure documentation supports both quality and department standards
- Actively identify, monitor and manage areas of key risk and lead appropriate escalation and response

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- Actively monitor and improve the quality and safety of their care and services
- Identify risks as they emerge and proactively address new and known risks.
- Commitment to partnering with clients to facilitate effective engagement and participation

## DVP Health Requirements

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- Current Victorian drivers licence
- Valid Working with Children's Check (valid for 5 years from the date of issue)
- Satisfactory Disability Support Register Check.
- Satisfactory Police Check (valid for 3 years from the date of issue)
- Occasional after hours and weekend work may be required
- Travel between sites is required
- Specific tasks and functions of this role will be detailed through objectives and key performance areas
- MBS Provider registration. (Once appointed)

## Authority

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The occupant of this position has authority as per the delegation manual.

## Qualifications Required or Desirable:

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- Bachelor Degree of Physiotherapy
- Eligibility to obtain and maintain professional registration with the Australian Health Practitioners Registration Agency (AHPRA) and evidence of current registration, to be demonstrated annually.
- SWEP credentialing (Minimum green)

## Key Selection Criteria

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### Mandatory

#### General Attributes

- Commitment to maintaining a high standard of quality of work and ethics.
- Motivation to do what is right legally and morally.
- Appreciation of a culture of risk management and mitigation.

#### Service Delivery

- Current Registration as a Physiotherapist with AHPRA.
- Excellent baseline skills in assessment, treatment techniques and care planning.
- Sound theoretical knowledge base and commitment to continuing professional development.
- Understanding of client needs and provision of excellent service
- Experience conducting developing/evaluating therapeutic and/or health education groups.
- Experience with implementing and evaluating innovative evidence- based clinical services.
- Eligibility for registration of a Medicare provider number.

### Desirable

- Proficiency in a relevant community language

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- Experience or understanding of the MBS allied health initiatives
- Experience working as a Physiotherapist or student placement in a Community Setting including work with CALD, Aged, clients with or at risk of chronic diseases and clients with a disability.

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